

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

NOTIFICATION

No. 22393/F., Dated 8.6.2012
FIN-COD-RULE-0002-2012

The powers of Heads of Departments, Member, Board of Revenue, Administrative Departments etc. in according Administrative Approval to various projects were enhanced vide Finance Department Notification **No.18256/F dt. 28.04.06**. During the course of execution, the need has been felt for further enhancement of such powers to the respective authorities. Besides, for speedy execution of work and implementation of schemes and programmes, there is also need to delegate enhanced financial powers to different authorities to execute contracts for purchases and works and for sanction of contingent expenditure as well as engagement of consultants and outsourcing of services.

2. In order to ensure speedy execution of various projects, schemes and programmes and ensure improvement in delivery of services, the Governor has been pleased to further enhance the financial power in different aspects. Accordingly, the delegated financial powers as notified in Finance Department No.Codes-12/78-12000/F dt.9.3.78 and amendments made from time to time, are modified as indicated below :-

3. **Amendment of Rule-10** : The existing Rule.10 of the Delegation of Financial Powers Rules, 1978 is substituted as under :

Rule 10. Sanction of Contingent Expenditure for purchase of Goods:- Administrative Departments and Heads of Departments have powers to sanction contingent expenditure subject to the following conditions :-

- (a) No expenditure shall be incurred without valid appropriation or re-appropriation sanctioned by competent authority.
- (b) Rules for supply of articles required for public services contained in the Orissa General Financial Rules and subsidiary instructions and orders, if any, issued on the subject, shall be followed.
- (c) No contingent expenditure involving and departure from rules, orders, restrictions or scales shall be incurred nor shall any liability be under-taken in connection therewith except with prior concurrence of the Finance Department.
- (d) Subject to the conditions mentioned above, the general powers of the Administrative Departments and Heads of Departments to sanction contingent expenditure will be as follows:-

| Authority | Existing Extent of Powers | | Notification No. & Date | Revised Delegation | |
|---|--------------------------------------|--------------------------------------|--|----------------------------|------------------------------|
| | Recurring | Non-Recurring | | Recurring | Non-Recurring |
| Administrative Departments | Full Powers | Full Powers | Codes-27-2011/4939/F dated 13.02.2012 | Full Powers | Full Powers |
| Member Board of Revenue/PCCF/ D.G. & I.G. of Police | ₹ 1,00,000/- per annum in each case | ₹ 5,00,000/- in each case | Codes-14-2006/18256/F dated 28.04.2006 | ₹ 20,00,000/- in each case | ₹ 1,00,00,000/- in each case |
| Heads of Department | ₹ 10,00,000/- per annum in each case | ₹ 50,00,000/- per annum in each case | Codes-27-2011/4939/F dated 13.02.2012 | ₹ 10,00,000/- in each case | ₹ 50,00,000/- in each case |

(F.D. Notification No.Codes-10/80-41531-F, dt.19.8.1980)
(F.D. Notification No.Codes-1/87-1053-F, dt.12.1.1987)
(F.D. Notification No.Codes-16/89-9820-F, dt.17.3.1989)
(F.D. Notification No.Codes-85/92-38595-F, dt.7.9.1992)
(F.D. Notification No.Codes-13/99-29267-F, dt.30.6.1999)
(F.D. Notification No.Codes-20/2000-32889-F, dt.8.8.2000)
(F.D. Notification No.Codes-14/2006-18256-F, dt.28.04.2006)
(F.D. Notification No.Codes-27/2011-4939-F, dt.13.02.2012)

- (e) In respect of items mentioned in Annexure-‘C’ the restrictions / clarifications monetary limits specified therein shall also be applicable.

(Notification No.Codes-72/84-11476-F., dated 23.03.1984)

- (f) The Secretary of the Administrative Department or the Head of a Department may by order in writing authorize a Gazetted Officer serving under him to exercise, as may be specified in that order all or any of the powers conferred on him. The Secretary of the Department or the Head of a Department shall, however, continue to be responsible for the correctness, regularity and propriety of the decision taken by the Gazetted Officers so authorized.
- (g) Notwithstanding anything contained in this rule, the Inspector-General of Police shall, subject to the orders of the Government regarding scale of supply, monetary limits, etc., have full powers of sanction in respect of the provision made in the Budget for clothing and kits of the Police personnel.

(Notification No. Codes-10/80-29482-F., dt.04.08.1981)

- h) Notwithstanding anything contained in this rule, the delegated powers mentioned above shall be exercised as per detailed guidelines prescribed in OM NO.Codes-27/2011-4939/F dated 13.02.2012.

4. **Amendment of Rule-12** : The existing Rule.12 of the Delegation of Financial Powers Rules, 1978 is substituted as under:

Rule-12. Contracts for purchases and Works - (i) Subject to sub-rules (2), (3) and (4) and the provisions of the Orissa General Financial Rules governing purchase of stores and execution of contracts, the powers of Administrative Departments and Heads of Departments to execute contracts and sanction expenditure on purchases shall be as follows :

| | | |
|----------------------------|-----|-----------------------|
| Administrative Departments | ... | Full powers |
| Heads of Departments | ... | ₹ 500.00 lakhs |

(OM No.Codes-27-2011/4939/F dated13.02.2012)

(ii) For exercise of powers under sub-rule (i), Committees shall be constituted by Administrative Departments for each Department and Head of Department.

(a) The Committee for the Office of a Head of Department shall consist of a senior officer and the Accounts Officer, if any, of that office and a representative each of the Directorate of Export, Promotion and Marketing and the Administrative Department concerned. The Committee shall scrutinize cases involving expenditure upto ₹ 500.00 lakhs. The proceeding of the Committee, signed by Members, shall be submitted to the Head of the Department who may sanction expenditure upto ₹ 500.00 lakhs.

(b) The Committee in the Administrative Department shall consist of the Secretary of the Administrative Department, a representative each of the Finance Department, Law Department and the Directorate of Export, Promotion and Marketing and the concerned Head of Department. The Financial Advisor of the Department will act as the Member Secretary. The Committee shall consider cases involving expenditure exceeding ₹ 500.00 lakhs. The Recommendations of the Committee shall be placed before the Government in the Administrative Department for decision.

iii) Powers to sanction expenditure and approve engagement of consultants : Administrative Departments and Heads of Departments are hereby authorized to approve engagement of consultants and sanction expenditure on engagement of consultants in each case subject to the Financial limit indicated below :

| | |
|----------------------------|----------------------|
| Administrative Departments | ₹ 200.00 lakh |
| Heads of Department | ₹ 50.00 lakh |

The detailed guidelines of engagement of consultants is laid down in Finance Deptt. O.M. No. Codes-27/11 -42280/F, dtd. 26.09.2011.

iv) **Power to sanction expenditure on out-sourcing of services:** Administrative Departments and Heads of Departments are hereby authorized to approve out-sourcing of services and sanction expenditure on out-sourcing of services in each case subject to the financial limits indicated below:

Administrative Departments: **Full Powers**
Heads of Department : **₹ 10.00 lakh**

The detailed guidelines for outsourcing of services is laid down in Finance Deptt. O.M. No. Codes 27/11- 42284/F, dtd. 26.09.2011

(v) The delegation of powers under this rule shall not apply to the cases regulated by the provisions of the Orissa Public Works Department Code.

5. **Amendment of Rule-13** : The existing Rule.13 of the Delegation of Financial Powers Rules, 1978 is substituted as under :

Rule 13. Administrative Approval –

| (1) | Powers of Head of Departments other than the Member, Board of Revenue, R.D.C. PCCF, D.G. and I.G. of Police other than those under Works, Water Resources, Energy, R.D. and Housing & U.D. Departments in each case | Existing Limit | F.D. Notification | Revised limit with effect from the date of issue of this notification |
|-----|---|----------------|-------------------|---|
|-----|---|----------------|-------------------|---|

| | 1 | 2 | 3 | 4 |
|--------|---|-----------------|------------------------|-----------------|
| (i) | Residential Buildings | ₹ 1,50,00,000/- | 18256/F, dt.28.04.2006 | ₹ 3,00,00,000/- |
| (ii) | Non-Residential Buildings | ₹ 2,00,00,000/- | 18256/F, dt.28.04.2006 | ₹ 5,00,00,000/- |
| (iii) | Circuit House, I.B., Rest Shed and Office-cum-Residential Buildings | ₹ 75,00,000/- | 18256/F, dt.28.04.2006 | ₹ 1,50,00,000/- |
| (iv) | Sanitary & Water Supply Installation | | | |
| | (a) Non-Residential | ₹ 20,00,000/- | 18256/F, dt.28.04.2006 | ₹ 50,00,000/- |
| | (b) Residential | ₹ 7,50,000/- | 18256/F, dt.28.04.2006 | ₹ 20,00,000/- |
| (v) | Electrical Installation | | | |
| | (a) Non-Residential | ₹ 20,00,000/- | 18256/F, dt.28.04.2006 | ₹ 50,00,000/- |
| | (b) Residential | ₹ 7,50,000/- | 18256/F, dt.28.04.2006 | ₹ 20,00,000/- |
| (vi) | Rural Water Supply | ₹ 12,00,000/- | 18256/F, dt.28.04.2006 | ₹ 50,00,000/- |
| (vii) | Communication including Culverts | ₹ 60,00,000/- | 18256/F, dt.28.04.2006 | ₹ 1,50,00,000/- |
| (viii) | Other Items | ₹ 9,00,000/- | 18256/F, dt.28.04.2006 | ₹ 20,00,000/- |

(2) **Powers of Member, Board of Revenue, R.D.C PCCF, D.G.and I.G. of Police and Collector in each case**

Existing limit

**F.D.
Notification
No. & Date**

**Revised limit
with effect
from the date
of issue of this
notification**

| | | | | |
|-------|---|-----------------|---------------------------|-----------------|
| (i) | Residential Buildings | | | |
| | Member, Board of Revenue/PCCF/D.G.&I.G. of Police | ₹ 2,25,00,000/- | 18256/F, dt.28.04.2006 | ₹ 5,00,00,000/- |
| | RDC | ₹ 1,90,00,000/- | 18256/F, dt.28.04.2006 | ₹ 3,00,00,000/- |
| | Collector | ₹ 95,00,000/- | 18256/F, dt.28.04.2006 | ₹ 2,00,00,000/- |
| (ii) | Non-Residential Buildings | | | |
| | Member, Board of Revenue/PCCF/D.G.&I.G. of Police | ₹ 3,80,00,000/- | 18256/F, dt.28.04.2006 | ₹ 7,50,000 00/- |
| | RDC | ₹ 2,66,30,000/- | 18256/F, dt.28.04.2006 | ₹ 5,00,00,000/- |
| | Collector | ₹ 1,33,00,000/- | 18256/F, dt.28.04.2006 | ₹ 2,00,00,000/- |
| (iii) | Circuit House, I.B., Rest Shed and Office-cum-Residential Buildings | | | |
| | Member, Board of Revenue/PCCF/D.G.&I.G. of Police | ₹ 2,25,00,000/- | 18256/F, dt.28.04.2006 | ₹ 3,00,00,000/- |
| | RDC | ₹ 1,12,50,000/- | 18256/F, dt.28.04.2006 | ₹ 2,00,00,000/- |
| | Collector | ₹ 56,30,000/- | 18256/F, dt.28.04.2006 | ₹ 1,00,00,000/- |
| (iv) | Water Supply and Sanitary Installation | | | |
| | (a) Non-Residential | | | |
| | Member, Board of Revenue/PCCF/D.G.&I.G. of Police | ₹ 22,50,000/- | 18256/F, dt.28.04.2006 | ₹ 75,00,000/- |
| | RDC | ₹ 15,,00,000/- | 18256/F, dt.28.04.2006 | ₹ 50,00,000/- |
| | Collector | ₹ 7,50,000/- | 18256/F, dt.28.04.2006 | ₹ 20,00,000/- |
| | (b) Residential | | | |
| | Member, Board of Revenue/PCCF/D.G.&I.G. of Police | ₹ 15,00,000/- | 18256/F, dt.28.04.2006 | ₹ 50,00,000/- |
| | RDC | ₹ 11,30,000/- | 18256/F, dt.28.04.2006 | ₹ 20,00,000/- |
| | Collector | ₹ 5,60,000/- | 18256/F, dt.28.04.2006 | ₹ 10,00,000/- |

| | | Existing limit | F.D. Notification No. & Date | Revised limit with effect from the date of issue of this notification |
|-------|--|----------------|---------------------------------|---|
| | 1 | 2 | 3 | 4 |
| (v) | Electrical Installation | | | |
| | (a) Non-residential | | | |
| | Member, Board of Revenue/PCCF/D.G.&I.G. of Police | ₹ 22,50,000/- | 18256/F, dt.28.04.2006 | ₹ 50,00,000/- |
| | R.D.C. | ₹ 15,00,000/- | 18256/F, dt.28.04.2006 | ₹ 20,00,000/- |
| | Collector | ₹ 7,50,000/- | 18256/F, dt.28.04.2006 | ₹ 10,00,000/- |
| | (b) Residential | | | |
| | Member, Board of Revenue/PCCF/D.G.&I.G. of Police | ₹ 15,00,000/- | 18256/F, dt.28.04.2006 | ₹ 30,00,000/- |
| | R.D.C. | ₹ 11,30,000/- | 18256/F, dt.28.04.2006 | ₹ 20,00,000/- |
| | Collector | ₹ 5,60,000/- | 18256/F, dt.28.04.2006 | ₹ 10,00,000/- |
| (vi) | Rural Water Supply | | | |
| | Member, Board of Revenue | ₹ 37,50,000/- | 18256/F, dt.28.04.2006 | ₹ 1,00,00,000/- |
| | R.D.C. | ₹ 18,80,000/- | 18256/F, dt.28.04.2006 | ₹ 50,00,000/- |
| | Collector | ₹ 9,40,000/- | 18256/F, dt.28.04.2006 | ₹ 20,00,000/- |
| (vii) | Communications | | | |
| | Member, Board of Revenue/PCCF/D.G.& I.G. of Police | ₹ 90,00,000/- | 18256/F, dt.28.04.2006 | ₹ 2,00,00,000/- |
| | R.D.C. | ₹ 76,00,000/- | 18256/F, dt.28.04.2006 | ₹ 1,50,00,000/- |
| | Collector | ₹ 38,00,000/- | 18256/F, dt.28.04.2006 | ₹ 1,00,00,000/- |

(3) Powers of Administrative Departments other than the Revenue, Works, Water Resources, Energy, Rural Development, Housing & Urban Development and Scheduled Tribe and Scheduled Caste Development Departments to accord administrative approval are double the financial limits indicated for Heads of Departments under Sub-Rule (1)

- (4) **Powers of Revenue, Works, Water Resources, Energy, R.D. Housing & Urban Development and ST & SC Development Departments**
- Existing limit**
- F.D. Notification No. & Date**
- Revised limit with effect from the date of issue of this notification**

| | <i>1</i> | <i>2</i> | <i>3</i> | <i>4</i> |
|--------|---|-----------------|---------------------------|------------------|
| (i) | Residential Buildings | ₹ 3,50,00,000/- | 18256/F, dt.28.04.2006 | ₹ 10,00,00,000/- |
| (ii) | Non-residential Buildings | ₹ 7,60,00,000/- | 18256/F, dt.28.04.2006 | ₹ 15,00,00,000/- |
| (iii) | Communication, Irrigation, Public Health & Electricity | ₹ 7,60,00,000/- | 18256/F, dt.28.04.2006 | ₹ 15,00,00,000/- |
| (iv) | Flood Control, Drainage, Anti-Water Logging and Anti-Sea-Erosion | ₹ 6,08,00,000/- | 18256/F, dt.28.04.2006 | ₹ 10,00,00,000/- |
| (v) | Sanitary & Water Supply Installation | | | |
| | (a) Residential | ₹ 50,00,000/- | 18256/F, dt.28.04.2006 | ₹ 1,00,00,000/- |
| | (B) Non-Residential | ₹ 1,00,00,000/- | 18256/F, dt.28.04.2006 | ₹ 2,00,00,000/- |
| (vi) | Electrical Installation | | | |
| | (a) Residential | ₹ 50,00,000/- | 18256/F, dt.28.04.2006 | ₹ 1,00,00,000/- |
| | (B) Non-Residential | ₹ 1,00,00,000/- | 18256/F, dt.28.04.2006 | ₹ 2,00,00,000/- |
| (vii) | Circuit House, I.B., Rest Shed and Office-cum-Residential Buildings | ₹ 5,70,00,000/- | 18256/F, dt.28.04.2006 | ₹ 7,00,00,000/- |
| (viii) | Other Items | ₹ 40,00,000/- | 18256/F, dt.28.04.2006 | ₹ 1,00,00,000/- |

(5) Powers of different authorities in respect of projects financed under LTAP for KBK, AIBP, RIDF, EAP, Finance Commission, Modernisation and security related expenditure.

| Name of the Schemes | Existing Limit | F.D. Notification No. & Date | Revised limit w.e.f. the date of issue | Authority to whom power is delegated |
|--|----------------|------------------------------|--|--------------------------------------|
| 1 | 2 | 3 | 4 | 5 |
| LTAP for KBK, Schemes financed under AIBP, RIDF, EAPs and Finance Commission | ₹ 50.00 Crore | 18256/F Dt 28.04.2006 | ₹ 50.00 Crore | Administrative Deptt. |
| LTAP Projects of KBK Dists | ₹ 50.00 Crore | 18256/F Dt 28.04.2006 | ₹ 50.00 Crore | Chief Administrator |
| RLTAP Projects of KBK | ₹ 10.00 Crore | 18256/F Dt 28.04.2006 | ₹ 10.00 Crore | Dy. Chief Administrator, KBK (R.D.C) |
| RLTAP Projects of KBK | ₹ 200.00 lakhs | 18256/F Dt 28.04.2006 | ₹ 200.00 lakhs | Collectors of the KBK districts |
| Residential and Non-residential Buildings under modernisation of Police Force (also including modernisation of Prison Administration and Security Related expenditure) | ₹ 50.00 Crore | 18256/F Dt 28.04.2006 | ₹ 50.00 Crore | Home Department |

(6) Powers of different authorities for projects financed under BRGF /RSVY

| Name of the Schemes | Existing Limit | F.D. Notification No. & Date | Revised limit w.e.f. the date of issue | Authority to whom power is delegated |
|---------------------|----------------|------------------------------|--|--------------------------------------|
| 1 | 2 | 3 | 4 | 5 |
| BRGF/RSVY | ₹ 50.00 Crore | 18256/F Dt 28.04.2006 | ₹ 50.00 Crore | Development Commissioner |
| BRGF/RSVY | ₹ 10.00 Crore | 18256/F Dt 28.04.2006 | ₹ 10.00 Crore | R.D.C. |
| BRGF/RSVY | ₹ 2.00 crore | 18256/F Dt 28.04.2006 | ₹ 2.00 Crore | Collectors of concerned districts |

Note-1 Monetary limits for buildings include Sanitary, Water-Supply and electrical installations.

Note-2 In all cases, the power should be exercised after obtaining technical advice of competent engineering personnel.

Note-3 The powers of Heads of Departments of Engineering Organisations under the Works, Water Resources, Energy and Housing & Urban Development Departments shall be governed by the provisions of the Public Works Department Code and special or general orders issued by the Government from time to time

Note-4 In respect of residential Buildings, Circuit Houses, Inspection Bungalows and Sanitary Water-Supply and Electrical Installations, where type plans and monetary limits have been prescribed with concurrence of the Finance Department, further concurrence of the Finance Department will not be necessary for according administrative approval irrespective of monetary limits.

It shall be the responsibility of the Works Department to revise type plans consequent to revision in design or Schedule of Rates from time to time and inform the Departments of Government and Sub-ordinate Offices of the changes in the type plans and monetary limits.

Note-5 A group of works forming one project shall be considered as one work for the purpose of according administrative approval.

Note-6 Cases where revision of estimate requires revised administrative approval beyond the monetary limits prescribed in favour of Heads of Departments/ Administrative Departments, as the case may be shall be referred to the Administrative Department/ Finance Department for approval/ concurrence.

Note-7 The enhanced delegation of financial power as mentioned above would be exercised by the concerned authorities with the following stipulations :-

- (i) The authority shall be personally held responsible for correctness of the estimates and observance of the prescribed procedures and would be accountable under the "Orissa Fiscal Responsibility and Budget Management Act".
- (ii) In case of Heads of Departments, the power shall be exercised by the Head of the Department with concurrence of the Accounts Officer/ Financial Advisor-cum-Chief Accounts Officer. In case of Administrative Departments, the power shall be exercised by the concerned Secretaries of the Departments with concurrence of F.A. or A.F.A. in the absence of F.A. in the Department.
- (iii) The Administrative Approval can be accorded by the Competent Authority only when there is budget provision of minimum 15% of the project cost. Tenders for these works can only be processed when there is budget provision of minimum 15% of the project cost.
- (iv) Administrative approval order shall be issued on obtaining clearances from various agencies, finalisation of funding arrangement, detailed drawing, design and estimates framed on the basis of latest Schedule of Rates as mentioned in para-6 of the Finance Department circular No.45492(50)/F dt.26.9.2005 so as to avoid cost and time overrun. The process of tendering, contract management, project implementation and monitoring should also be improved on the lines of principles enunciated in para-5, 7, 8 and 9

of the said circular viz. imposition of penalty and blacklisting of contractors who abandon a work without completion, careful implementation of the projects specifying milestone, regular project monitoring at the level of Departmental Secretaries on monthly basis etc.

- (v) While making budget provision for the new projects, it must be ensured that adequate provision has been made for the ongoing projects to ensure completion of the projects in time and funds required for completion of projects identified under Zero Based investment review are fully provided within the available ceiling communicated by Finance / P & C Department.
- (vi) While processing the tenders and execution of work, amendments made regarding floating of tender, performance incentive, security deposit etc. as amended to Rule-9 (c) of Appendix – IX of OPWD Code Vol. II, amendment to Para3.5.5 of OPWD Code Vol. I, amendment to Para-6.3.2 of OPWD Code Vol. I, amendment to Annexure of Appendix-IX of OPWD Code Vol. II, amendment to Para 6.3.15 of OPWD Code Vol. I etc. as notified in Works Department letter No. Codes-1/2004 - 1220/W dt.19.1.2004 and Codes-11/05-10639/W dt.27.5.2005 and No.FA-R-2/2005 (Pt.)-22348/W dt.19.11.2005 and No.FA-R-2/05(Pt.)-24716/W dt.24.12.2005 and No.Codes-6/2006-3776/W dt.1.3.2006 and No. Codes-6/2006-3784/W dt.1.3.2006 shall be mutatis mutandis followed.
- (vii) While preparing the estimate for works, the current Schedule of Rate shall be taken into account. The estimate shall have to be countersigned by the authority competent to accord technical sanction as per Para-6.3.2 of the OPWD Code Vol. I. The provision for survey, investigation and quality control taken together shall be limited to 1% of the work proper. The provision of contingency shall be taken normally at 1% of the work provision (Notification No.701/F dt.6.1.2004).
- (viii) Litigation free land is available for execution of the project and has been acquired (Notification No.701/F dt.6.1.2004).
- (ix) Selection of Executing Agency has been finalized (Notification No.701/F dt.6.1.2004).
- (x) Plan and estimate for the project has been prepared by the Executing Authority and approved by the Technical Authority and adequate fund is available for completion of project in scheduled time period (Notification No.701/F dt.6.1.2004).

6. **Amendment of Rule 20** : The existing Rule 20 of the Delegation of Financial Powers Rules, 1978 is substituted as under :

Rule 20. Powers of subordinate authorities:- Head of Offices other than those in the Secretariat and Heads of Departments shall have powers to sanction contingent expenditure subject to the following conditions :-

- (a) No expenditure shall be incurred without valid appropriation or re-appropriation sanctioned by competent authority.
- (b) Rules for supply of articles required for public services contained in the Orissa General Financial Rules and subsidiary instructions and orders, if any, issued on the subject, shall be followed.
- (c) No contingent expenditure involving and departure from rules, orders, restrictions or scales shall be incurred nor shall any liability be under-taken in connection therewith except with prior concurrence of the Finance Department.
- (d) Subject to the conditions mentioned above, the general power of the subordinate authorities to sanction contingent expenditure will be as follows:

| Authority | Existing Extent of Powers | | Notification No. & Date | Revised Delegation | |
|---|-------------------------------------|----------------------------|-------------------------|-------------------------------------|--------------------------------------|
| | Recurring | Non-Recurring | | Recurring | Non-Recurring |
| (i) Collectors | ₹ 5,00,000/- per annum in each case | ₹ 25,00,000/- in each case | 18256/F dt. 28.4.06 | ₹ 5,00,000/- per annum in each case | ₹ 25,00,000/- per annum in each case |
| (ii) Heads of subordinate offices in the rank of Sr. Class-I and above (Group-“A” Officers) | ₹ 37,500/- per annum in each case | ₹ 1,50,000/- in each case | 18256/F dt. 28.4.06 | ₹ 1,00,000/- per annum in each case | ₹ 2,00,000/- per annum in each case |
| (iii) Heads of Sub-ordinate officers in the rank of Jr. Class-I (Group-“A” Officers) | ₹ 25,000/- per annum in each case | ₹ 1,00,000/- in each case | 18256/F dt.28.4.06 | ₹ 75,000/- per annum in each case | ₹ 1,50,000/- per annum in each case |
| (iv) Heads of Sub-ordinate officers in the rank of Class-II (Group-“B” Officers) | ₹ 15,000/- per annum in each case. | ₹ 60,000/- in each case | 18256/F dt.28.4.06 | ₹ 30,000/- per annum in each case | ₹ 1,00,000/- per annum in each case |

- (e) In respect of the items mentioned in Annexure-‘D’ the restrictions / clarifications / monetary limits specified therein shall also be applicable.

(Notification No. Codes-10/80 -4153-F., dated the 19th August 1980)

(Notification No. Codes-10/80 -29482-F., dated the 4th August 1981)

(F.D. Notification No. Codes-1/87 -1053-F., dated the 12th January 1987)

(F.D. Notification No. Codes-16/89 -9820-F., dated the 17th March 1989)

(F.D. Notification No. Codes-85/92-38595-F., dated the 7th Sept. 1992)

(F.D. Notification No. Codes-13/99-29267-F., dated the 30th June 1999)

(F.D. Notification No. Codes-14/2006-18256-F, dt.28.04.2006)

(F.D. Notification No. Codes-27/2011-4939-F, dt.13.02.2012)

7. **Amendment of Annexure “C” of Rule-10 & Annexure “D” of Rule-20 :**

The existing Annexure – “C” of Rule-10 and Annexure-“D” of Rule-20 of the Delegation of Financial Powers Rules, 1978 are substituted as under :

8. The amendments/modifications effected in Rule-10, 12, 13 and 20 along with Annexure-“C” of Rule-10 and Annexure-“D” of Rule-20 of the Delegation of Financial Powers Rules, 1978 will come into effect from the date of issue of this notification.

ANNEXURE C
SANCTION OF CONTINGENT EXPENDITURE

(See Rule 10)

| Sl. No. | Items of expenditure | Restriction/clarification /monetary limit subject to which expenditure can be incurred |
|---------|--|--|
| (1) | (2) | (3) |
| 1. | Purchase and repair of bi-cycle | (1) Purchase of new cycle and annual expenditure on repairs shall be regulated by the monetary limits fixed by the Government. (2) Except for special reasons to be recorded in writing no cycle shall be condemned before expiry of the prescribed period of life. |
| 2. | Conveyance hire charges | Subject to a maximum of ₹125 per month conveyance hire charges by the cheapest means of conveyance may be reimbursed to non-gazetted Government servants for journeys, not below two kilometres from their office or place of work, for which no travelling allowance is admissible under the rules. No reimbursement should however be made when such journeys are performed in the ordinary course of duty or compensatory leave or special remuneration is sanctioned for the purpose. |
| 3. | Fixtures and furniture and other articles of dead stock including survey appliances and instruments. | (1) Heads of Department may sanction expenditure up to ₹50,000 per annum subject to budget provision and the scale prescribed by the Government and rates approved by the Government and rates approved by the Directorate of Export, Promotion and Marketing. (2) Fancy and costly furniture should not be purchased. Purchase of steel furniture should be restricted to ordinary chairs, tables and almirahs. |
| 4. | Freight, demurrage, wharfage charges | Subject to budget provision and norms prescribed by Finance Department. (1) Heads of Department may sanction demurrage, wharfage charges up to ₹ 5,000 in each case. (2) Administrative Department may sanction airlifting of stores in cases of extreme urgency, which should be reported to the Finance Department. |
| 5. | Hire of office furniture | (1) Office furniture may be hired only when it is not supplied by the Public Works Department. Electrical equipment, bells heaters, coolers, clocks, etc, should not however be hired. (2) Heads of Departments may sanction expenditure on hiring office furniture up to ₹ 5,000 per office per annum. |
| 6. | Land | Subject to any general or special order issued by the Government, purchase of land for use by any Departments requires sanction of Government in the Revenue Department. |
| 7. | Law Charges | (1) Expenditure on law suits to which Government is a party, fee of Law Officers, Advocates, Pleaders, etc. and reimbursement of legal expenses incurred by a Government servant accused of an offence or sued for damages on the ground of some act done by him in his official capacity may be sanctioned by Administrative Departments and Heads of Departments with the concurrence of the Legal Remembrance |

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| | | <p>and in accordance with the Government instructions and rules in force.</p> <p>(2) Subject to budget provision and norms prescribed by Finance Department, Administrative Department shall have full power to sanction payment in advance and the powers of Heads of Department and Collectors shall be as follows :-</p> <p>Heads of Department ₹ 20,000 in each case</p> <p>Collectors - ₹ 10,000 in each case</p> <p>(3) Payments in satisfaction of decretal dues or awards are treated as "charged expenditure" and should be regulated in accordance with the provision made in the Budget.</p> <p>(4) Subject to budget provision and norms prescribed by Finance Department powers of Administrative Department and Heads of Departments to sanction of expenditure on decretal dues shall be as follows :-</p> <p>Administrative Department – Full Powers</p> <p>Heads of Department - ₹ 1,00,000 in each case</p> |
| 8. | Motor vehicles including motor cycles motor boats and launches. | |
| | (i) Purchase | (1) Where specific provision has been made in the Budget with Finance Department's concurrence at the pre-budget stage, Administrative Departments may sanction expenditure themselves. These powers shall not however, be exercised by re-appropriation of funds from other heads. |
| | (ii) Maintenance, upkeep and repairs | (2) Expenditure may be sanctioned subject to the scales and monetary limit prescribed under the Rules Regulating control and use of Government vehicles. |
| 9.. | Municipal rates and taxes | Payment of Municipal rates and taxes should be regulated in accordance with the provisions of Chapter 4 of the Odisha Public Works Department Code and Government instructions issued from time to time. |
| 10. | Petty Works and repairs | |
| | (i) Execution of petty works and repairs including special repairs to Government buildings, provisions of sanitary fittings, water supply and electricity and repair of the installations. | (1) Subject to the provisions of Department Rules, if any expenditure on petty works and repairs, not exceeding ₹ 25,000 in each case, may be classified as contingent expenditure and sanctioned by the Administrative Department/ Heads of Department concerned. Constructions and repairs exceeding ₹ 25,000 should be treated as works expenditure and handled by the Works Department. |
| | (ii) Repairs and alteration to hired and requisitioned buildings. | (2) Subject to the terms of lease/requisition, expenditure on repairs/alteration in hired/requisitioned buildings not exceeding ₹ 20,000 in each case may be sanctioned by Administrative Departments and Heads of Departments concerned. Arrangements should be made in such cases to remove the installation/materials added to the buildings after their release. |

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| 11. | Post and Telegraph charges- | |
| | (i) Postage & courier charges | <p>(1) Postal charges should not be drawn in contingent bills for non-service stamps unless required for foreign mail. However postal charges paid to courier services can be paid from contingencies.</p> <p>(2) Service postage stamps should not be used for private correspondence of Government servants e.g., applications/representations for pay, leave, transfer, Provident Fund advance, Income-tax payment, etc.</p> <p>(3) Where the cost of an establishment is chargeable to more than one head of account, charges for service stamps should be divided proportionately.</p> |
| | (ii) Money-order Commission | <p>(4) Charges for remittance of money by postal money order for payment of Government dues should ordinarily be borne by the payee. The cost of remittance may, however, be borne by the Government in the following cases :</p> <p>(i) Remittance of revenue collected at outlying stations to Treasuries.</p> <p>(ii) Pay, allowances and contingent charges of subordinate Government Servants posted in outlying stations situated at a distance of more than eight kilometers from the nearest Treasury as provided under S.R. 156 of the Treasury Code.</p> <p>(iii) Scholarships/ Stipends of students with prior approval of the sanctioning authority.</p> <p>(iv) Remittance of batta to court witnesses for attending Criminal and session courts.</p> <p>(v) Any other case with specific approval of the Government.</p> <p>(F.D. Notification No Codes 13/94 (pt) 45630/F., dated the 11th Nov, 1999)</p> |
| | (iii) Telegram Charges | Where service stamps are not accepted for telegrams, payment may be made under the Credit Account System on receipt of bills from the Posts and Telegraphs Office, if, however, Credit Account system cannot be availed of, expenditure may be incurred out of the Permanent Advance, Foreign, State telegrams and inland telegrams bearing priority indications may be issued by the authority specified in the rules framed by the Director-General of Posts and Telegraphs. |
| 12. | Printing | Forms prescribed for use in Courts and Government offices are printed at the Government Press. Printing of forms in any other press without previous sanction of Government is prohibited. Proposals with cost estimates for local printing of forms in other presses may, where necessary, be submitted to Government for approval in consultation with the Director of Printing, Stationary and Publication. Where local printing is undertaken, formal contracts should be entered into with the presses. |

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| 13. | Binding charges | Subject to Budget provision and norms prescribed by Finance Department, Administrative Departments and Heads of Departments may have full powers to sanction binding charges for registers, books, periodicals, reports, etc; through local press or binders as the case may be. |
| 14. | Publication | |
| | i) Official Publication of the Government of Odisha | Official publications of the State Government like the Gazette, Civil List, Codes, Manuals, Annuals Reports, etc; should be obtained from the Government Press free of cost. Distribution of the Publication should be controlled by the Administrative Departments/ Heads of Departments concerned with the publications. |
| | ii) Non-official Publications and the Publications of the Government of India and other State Governments. | Administrative Departments and Heads of Departments may sanction expenditure on purchase of Non-Official Publications and Publications of the Government of India and other State Governments subject to availability of Budget provision and observance of the normal rules. |
| 15. | Hiring of accommodation for office, office-cum—residence and other official purpose like store, dispensary, hostel, etc. | (1) Subject to provisions under rule 157 of the Odisha General Financial Rules, accommodation for office purposes may be hired on the basis of a certificate of non-availability of Government accommodation from the Departmental authority incharge of Government buildings in the locality and certificate of fair-rent from an officer not below the rank of an Assistant Engineer. |
| | | In the new capital, the certificate of non-availability should be obtained from the Director of Estate. A fair-rent certificate shall ordinarily remain valid for a period of three years from the date of issue. |
| | | (2) In special and unavoidable circumstances Administrative Departments and Heads of Departments may hire accommodation for office purpose at a rent not exceeding <u>₹ 5000</u> per month in urban areas and <u>₹ 2500</u> as per month in rural areas without obtaining fair-rent certificate. |
| | | 3. The rent for a hired building should not ordinarily exceed the certified fair-rent. In special circumstances, however, Administrative Departments and Heads of Departments may sanction rent up to 10 per cent above the certified rent. |
| | | 4. Accommodation should not ordinarily be hired for purely residential purposes. For office purposes the scale of accommodation shall be as follows :- (a) Head of Department .. 250-300 Sq.ft (b) Class I Officer .. 200-250 Sq. ft (c) Gazetted Officer .. 100-175 Sq. ft (d) Head Ministerial.. 50 Sq. ft (e) Assistance / Clerk /Auditor, etc. 40 Sq. ft (f) Stenographer /Typist/Diarist Record Supplier, etc. ... 30 Sq. ft |

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| | | Reasonable allowance may be made for special requirement of accommodation, if any, for Court Work, Record Room, etc. The authorities sanctioning rent should certify that the accommodation hired is in accordance with the prescribed scale. |
| | | (5) Where accommodation is hired for Office-cum-Residential purpose the residential portion should be allotted to the incumbent of a specific post and thereafter it should be binding on him and his successors to occupy that portion until alternative accommodation secured for office alone only such accommodation as is surplus to office requirement may be set apart for residence and the accommodation so set apart should not be in excess of what is appropriate to the status of the Officer. The rent payable by the officer should be determined on the basis of plinth area or at the rate of 10 percent of his monthly pay. Whichever is higher, subject to a maximum of 50 percent of the rent of the house. |
| | | (6) Out-houses, if any, may be utilised as Store or allotted to the Class IV staff on payment of rent. |
| | | (7) No accommodation should be hired for a period exceeding 5 years at a time. No accommodation should also be hired under these rules at any place outside the State. The provisions to the Odisha General Financial Rules not inconsistent with these provisions should be followed. |
| | | (8) Powers of Administrative Department and Heads of Departments to sanction rent for hired accommodation shall be as following :- (i) Administrative Departments – Full Powers (ii) Heads of Departments - ₹ 2,00,000 per annum in each case. (iii) Revenue Divisional Commissioner. Up to ₹ 15,000 per month for storage of food grains |
| | | (9) Where the Finance Department or the Administrative Department have concurred in the sanction of house rent, renewal of sanction subject to production of fair rent certificate and certificate of non-availability of accommodation as provided under Para. (1) may be accorded by the Department / Heads of Departments concerned for a further period of three years. |
| 16. | Staff paid from contingencies | (1) Remuneration of staff paid from contingencies shall be regulated by the general or special orders issued by the Government in that behalf from time to time. |
| | | (2) Where sanction is accorded for contingent paid staff, the yardstick, if any, prescribed for the purpose should be observed and details thereof, together with the reasons for creation of such staff should be indicated in the sanction order. |
| 17. | Stationery and Printing articles | Stationery articles for office use are supplied by the Directorate of Printing, Stationery & Publication in accordance with the provisions of the Government Press Manual. Local |

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| | | purchase of stationery should be regulated in accordance with the instructions issued by the Government from time to time.. Heads of Offices can make local purchase of stationery articles for their office use by following due procedure of purchase in a transparent manner within the limit of delegation of financial powers |
| 18. | Stores | Subject to the provisions of these rules, the provisions of the Odisha General Financial Rules shall apply to purchase of stocks and stores. |
| 19. | Supply of liveries, badges etc. and grant of washing allowance. | (i) Expenditure on supply of liveries and payment of washing allowance may be sanctioned by Administrative Departments and head of Department subject to the monetary limits, scales of supply, periodicity of renewal etc. fixed by the Finance Department. (ii) Liveries to Peons of temporary establishment on the scale as allowed to permanent Peons may be sanctioned by Administrative Department and Heads of Departments as the case may be subject to budget provisions and eligibility. (iii) Liveries to Class IV Government Servant other than Peon may be sanctioned by Administrative Department and Heads of Departments as the case may be subject to budget provisions and eligibility. |
| 20. | Installation of Telephones | Administrative Departments and Heads of Departments may sanction installation of telephones in consideration of nature of duty attached to the office concerned. Administrative Departments and Head of Departments shall have full powers to sanction expenditure on telephone charges (including trunk calls) and rentals. |
| 21. | Tents and Camps Furniture | (1) Initial supply of tents and camp furniture should not be made to any office / establishment without prior approval of the Administrative Departments indicating the scale of supply in respect of each items. (2) tents, Durries, etc. should normally be purchased from jails. |
| 22. | Typewriters | (1) Purchase of new typewriter in the offices having computer facility shall not be ordinarily permitted. (2) The number of Typewriters should not ordinarily exceed the number of Typists and Stenographers in the office. Where observance of this condition is not possible the Secretary of the Department may sanction purchase of additional typewriters for reasons to be recorded in writing. (3) Typewriters should be purchased through the Director, Printing, Stationery & Publication. |
| 23. | Iron Safe | Not more than one iron safe of a reasonable size should be purchased for one Drawing and Disbursing Officer. |
| 24. | Duplicator | (1) Purchase of Duplicator is not to be entertained normally but subject to budget provision and norms prescribed by Finance Department not more than one duplicator, electrically or manually operated can be purchased for an office in exceptional cases by recording reasons of requirement and on |

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| | | obtaining permission from the Administrative Department. (2) When such purchase is to be made it shall be purchased through the Director, Printing Stationery & Publication, Odisha, Cuttack. |
| 25. | Purchase of Instruments Minor Equipments and Apparatus. | Subject to budget provision and norms prescribed by Finance Department, the Heads of Department may sanction expenditure upto ₹ 50,000/- in each case. (FD Notification no. Codes /220/F-I/2010 dt.02.01.2010) |
| 26 | Payment of Customs duty and other expenses in respect of imported items. | Subject to budget provision and norms prescribed by Finance Department power of – (1) Administrative Department – Full powers (2) Heads of Department – ₹1,00,000 in each case |
| 27 | Sanction of expenditure on hosting lunch/ dinner or entertainment /sight-seeing etc. to delegates from the Central/ State Govt. attending Inter-State / Zonal / Regional Council Meetings convened by the Department. | Subject to budget provision and norms prescribed by the Finance Department, the Administrative Department may sanction expenditure up to ₹ 3,75,000 per annum. |
| 28 | Purchase of Hot Weather Equipments, Air Cooler Water Cooler and Air Conditioners, etc. | Subject to budget provision and norms prescribed by the Finance Department, the Administrative Department have full powers. |
| 29 | Purchase of Calculating machines (i.e. hand operated, electrical or battery operated) | Subject to budget provision and norms prescribed by Finance Department power of – (1) Administrative Department – Full powers (2) Heads of Department – Full powers |
| 30 | Purchase of plain paper/ copier machine. | Subject to budget provision and norms prescribed by the Finance Department, the Administrative Department may sanction purchase of not more than one plain paper copier machine. |
| 31 | Repairs to calculating, punching, sorting and copier machines | Subject to budget provision and norms prescribed by Finance Department, the Administrative Department/ Heads of Department and Heads of Offices have full powers to sanction expenditure on repairs. |
| 32 | a) Sanction of ex-gratia payment to the next of eligible kin of the deceased Defence and Paramilitary Personnel from Defence and Paramilitary Personnel Relief Fund. b) Sanction of ex-gratia to the next of eligible kin to the deceased due to natural calamities from the Chief | a) Subject to budget provision and guideline issued under FD Resolutions 19893/F dated 17 th May 2012, No.53525/F dated 27 th December 2010, No.29449/F dated 1 st July 2010, No. 44261/F dated 8 th October 2004, No.47241/F dated 24 th November 2000 the Administrative Department will have full power to sanction the ex-gratia. b) Subject to budget provision and guideline issued under Revenue and Disaster Management Resolutions No.7813/R&DM dated 25 th February 2012, No.11872/R&DM dated 5 th June 2009, No.31597/R&DM dated 8 th Aug 2007, the |

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| | Minister's Relief fund | Administrative Department will have full power to sanction the ex-gratia. |
| | c) Sanction of Compassionate Grant to the next of eligible kin of deceased Government servant. | c) Subject to budget provision and guideline issued under FD Resolution No. 27826/F dated 21.06.2010 the Administrative Department will have full power to sanction the compassionate Grant |
| 33 | Sanction of expenditure on official entertainment. | Subject to budget provision Secretaries to Departments of Government and Special Relief Commissioner, Odisha may sanction expenditure up to ₹.12,500 per annum. |

(Notification No. Codes-10/80-11921-F., Dated the 11th March 1980)

(Notification No. Codes-10/80-24697-F., Dated the 21st May 1981)

(Notification No. Codes-10/80-24868-F., Dated the 22nd May 1981)

(Notification No. Codes-10/80-29482-F., Dated the 4th August 1981)

(Notification No. Codes-10/86-3843-F., Dated the 27th January 1986)

(Notification No. Codes-10/86-(P) 43811-F., Dated the 5th September 1986)

(Notification No. Codes-29/88-25303-F., Dated the 29th June 1988)

(Notification No. Codes-16/89-3820-F., Dated the 17th March 1989)

(Notification No. Codes-4/89-10166-F., Dated the 18th March 1989)

(Notification No. Codes-85/92-38595-F., Dated the 7th September 1982)

(Notification No. Codes-36/99-27351-F., Dated the 26th June 2000)

Notification No. Codes-14/2006-18256-F., Dated the 28th April 2006)

ANNEXURE D
POWERS OF HEADS OF OFFICES TO SANCTION CONTINGENT EXPENDITURE
(See Rule 20)

| Sl. No. | Item of expenditure | Extent of powers | Restrictions/ Conditions |
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| (1) | (2) | (3) | (4) |
| 1. | Advertisement charges | Full powers | The provisions of Rule 121 of the O.G.F.R. Vol. I shall be observed. All advertisements shall be routed through the I & P.R. Department. |
| 2. | Bi-Cycle (purchase and repair) | Full powers | Purchase of new cycles and repairs shall be subject to the monetary limits fixed by the Government. Condemnation of cycles shall also be regulated by the instructions issued by the Government from time to time. |
| 3. | Charge of remittance | Full powers | Expenses in connection with remittances between Treasuries and Sub-Treasuries shall be treated contingent charges of the Treasury or Sub-Treasury concerned. |
| 4. | Conveyance hire charges | Full powers | Conveyance hire charges for transportation may be paid at the prevailing local rates provided the Head of Offices certifies that the expenditure was essential. |
| 5. | Fixture and furniture (including repair) | ₹ 10,000 | Fancy and costly wooden furniture shall not be purchased. |
| 6. | Freight charges | ₹ 5,000 in each case | |
| 7. | Demurrage and wharfage charges | ₹ .2,500 in each case | Subject to budget provision and norms prescribed by the Finance Department. |
| 8. | Hot and Cold Weather charges | Full powers | Sanction of expenditure shall be subject to the prescribed monetary limit. |
| 9. | Instrument s and minor equipments and apparatus | ₹ 10,000 | Subject to budget provision and norms prescribed by Finance Department. |
| 10. | Maintenance and repairs of motor vehicles. | Full powers | Subject to the scales and monetary limit fixed in the rules regulating control and use of Government vehicles. |
| (F.D. Notification No. Codes-1/87-1053-F., dated the 12 th January 1987) (F.D. Notification No. Codes-85/92-38595-F., dated the 7 th September 1992) | | | |
| 11. | Municipal rates and taxes | Full powers | |

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| 12. | Post and Telegraph charges | Full powers | Subject to the restriction under Sl.No. 11 of Annexure 'C' |
| 13. | Telephone charges | | |
| | (i) Rental and Call charges including Trunk Calls | ₹ 15,000 per annum. | |
| 14. | Non-official publications and publications of the Government of India and other State Government | ₹ 1,250 per annum. | Non-official publications shall not include newspapers and magazines. |
| 15. | Purchase of Typewriter | Full powers | Purchase of new type writers shall not be entertained where computer facility has been provided for official work. But in other cases the number of typewriters shall not exceed the number of Typist and Stenographers in the Office. New purchase shall not be made except on replacement of condemned machines. |
| 16. | Iron safe | Full powers | Not more than one Iron safe shall be purchased for each Drawing officer. |
| 17. | Reimbursement of Medical expenses | Full powers | Sanction of expenditure shall be subject to the prescribed rules and instructions. |
| 18. | Supply of Liveries badges, etc. and grant of washing allowances to Peons and other Class IV employees | Full powers | Subject to provision and norms prescribed by Finance Department. |
| 19. | Hiring of accommodation for storage of food grains | | Subject to budget provision and norms prescribed by Finance Department, Collector may sanction rent upto ₹ 10,000 per month on the basis of fair rent and non-availability certificate from competent authority. |

(F.D. Notification No. Codes – 18/86 – 3843-F., dated the 27th January 1986)

(F.D. Notification No. Codes – 1/87 – 1053-F., dated the 12th January 1987)

(F.D. Notification No. Codes – 85/92 – 38595-F., dated the 7th September 1992)

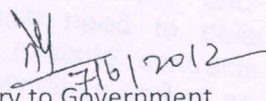
(F.D. Notification No. Codes – 14/2006 – 18256-F., dated the 28th April 2006)

BY ORDER OF THE GOVERNOR

Principal Secretary to Government

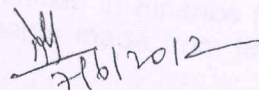
Memo No. 22394⁽⁵⁰⁰⁾ / F. Dtd. 8-6-12

Copy forwarded to All Departments of Government/ All Heads of Departments/Accountant General (Accounts), Odisha, BBSR/ Accountant General (Audit-I & II), Odisha, BBSR/ Member, Board of Revenue, Odisha, Cuttack/ Special Relief Commissioner, Odisha/ All R.D.Cs./ All Collectors/ Senior Deputy Accountant General (Works), Puri/ Director of Treasuries and Inspection, Odisha, BBSR/ Controller of Accounts, Odisha, BBSR/ Financial Advisors and Assistant Financial Advisors of Departments of Government/ Financial Advisors and Chief Accounts Officer in the Office of the Director of Agriculture and Food Production, Odisha/ Combined Directorate of Education, Odisha/ Combined Directorate of Health and Family Welfare Department of Odisha/ Hirakud Dam Project/ Rengali Irrigation Project/ Samal Barrage/ Upper Indravati Project/ Upper Kolab Project/ AFA and Accounts Officer, Subarnarekha Irrigation Project/ Suktel Irrigation Project/ Director, Training Co-ordination, Odisha, BBSR/ Special Commissioner, Liason, Odisha Bhawan, New Delhi/ Director, M.D.R.A.F.M., BBSR/ Director, Gopabandhu Academy of Administration, BBSR/ Principal, Secretariat Training Institute, BBSR/ Deputy Examiner, Local Fund Audit and Efficient Audit Organisation/ All Treasury Officers, District Treasuries/ Special Treasuries/ Sub- Treasuries for information.

 7/6/2012
Additional Secretary to Government.

Memo No. 22395⁽¹⁹⁰⁾ / F. Dtd. 8-6-12

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 7/6/2012
Additional Secretary to Government.